Sheffield-Sheffield Lake City Schools
Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

May 8, 2017

5:30 P.M.  Regular Meeting

Knollwood Elementary School

Mrs. Pat Czech, Member
Mrs. Amy DeLuca, President
Mrs. Sandra Jensen, Member
Mrs. Sheila Lopez, Vice President
Mrs. Lisa Miller, Member
Mr. Michael F. Cook, Superintendent
Mr. Michael A. Pissini, Treasurer
NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight’s meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student’s homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.  

Your interest is appreciated.
Regular Meeting

1. **ROLL CALL**

“Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.”

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez ____ Lisa Miller _____

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

   Pledge of Allegiance

4. **INFORMATIONAL ITEMS**

   Kitchen Report Presentation – Tim Pelcic, Business Manager
   Knollwood Pre-School Presentation – Maureen Garrity and Meghan Johnson-Kishman
   Presentation – Kim Basinski, Teacher

5. **COMMENTS FROM THE PUBLIC**

   “In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

   Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting.”

6. **APPROVAL OF THE AGENDA**

   Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez ____ Lisa Miller _____

7. **TREASURER’S BUSINESS**

   A. **REPORTS**

   B. **BOARD MINUTES**
It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Regular Meeting – April 24, 2017

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez ____ Lisa Miller _____

C. PAYMENT OF BILLS AND FINANCIAL STATEMENTS

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez ____ Lisa Miller _____

8. SUPERINTENDENT’S BUSINESS

A. REPORTS

B. PERSONNEL

RESIGNATIONS/RETIREMENTS

1. It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request.

a. Approve the retirement of Tammy Carver, Knollwood Elementary Secretary, effective at the completion of her approved sick days.

b. Accept the resignation of Dawn Bodnar, Bus Driver, effective July 1, 2017, for retirement.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez ____ Lisa Miller _____

CERTIFIED

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

a. Whitney Poole, District School Psychologist (Part-Time .5), Step 3, M+24, $23,923.50 + 6 extended days of service $1,560.22, effective August 22, 2017.

b. Christina Raeke, BIS/BMS/BHS Art Teacher, Step 2, BA, $38,040.00, effective August 22, 2017.
c. **Megan Murphy**, Long Term Substitute, BIS 4th grade, BA, $35,239.00, effective August 22, 2017.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

**CERTIFIED/ADMINISTRATIVE**

1. It is recommended that the Sheffield-Sheffield Lake grant the following certified personnel a 3 Year Limited Administrative Contract as per the Master Agreement effective for the 2017-18 school year.

a. **Gretchen Loper**, Knollwood/Forestlawn Principal, 215 days, M+40, Step 3, base salary, $88,850.00 + $7,108.00 (8% advanced training) = Total $95,958.00, beginning August 1, 2017.

b. **Brent Schremp**, BMS/BHS Principal, 225 days, M, Step 3, base salary, $95,763.00, beginning August 1, 2017.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

**SUPPLEMENTAL**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2017-18 school year/season contingent upon successful completion of all payroll requirements and current certifications.

a. **Chris Chidlaw**, BHS Fall Faculty Manager .5, Step 0, Class V, $1233.50.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

**CLASSIFIED SUBSTITUTE**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following personnel contingent upon completion of all payroll requirements and current certifications.

a. **Lori Hess**, Classified Substitute, $10.00 per hour, effective immediately.

b. **Nikki Lutro**, Classified Substitute, $10.00 per hour, effective immediately.

c. **Leah Wright**, Classified Substitute, $10.00 per hour, effective immediately.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____
DISTRICT/COMMUNITY VOLUNTEER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individuals(s) to serve as volunteers at no cost to the district.

   a. **Sarah Rambo**, Parent/Community Volunteer, at no cost to the district, effective May 9, 2017.

   Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

C. OTHER

1. It is recommended that the Sheffield-Sheffield Lake Board of Education recognize the following **2017 OSBA Business Honor Roll** recipients for their participation in the Brookside SMART Robotics program.

   a. **Beacon Medical** (Dr. Gil Palmer), Sheffield Lake, OH.
   b. **Benko Products**, Sheffield, OH.
   c. **Hyland Software**, Westlake, OH.
   d. **Recognition Robotics**, Elyria, OH.

   Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approves the attached **Board Policy Changes** to the Sheffield-Sheffield Lake Board Policy Manual. (First Reading)

   a. Student Absences and Excuses – JED
   b. Student Absences and Excuses – JED – R
   c. Truancy – JEDA
   d. Student Rights and Responsibilities – JF
   e. Student Conduct (Zero Tolerance) – JFC
   f. Student Discipline – JG
   g. Student Suspension – JGD
   h. Student Expulsion – JGE

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Request for Summer Help 2017** for the district Transportation department.

   Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____
4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Request for Summer Help 2017 for the district Maintenance/Custodial department.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

5. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Request for Summer Help 2017 for the district Technology department.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

6. It is recommended that the Sheffield-Sheffield Lake Board of Education accept the Barnes & Wendsling Donation in the amount of $ 500.00 for the art program coloring contest participation.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

7. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Athletic Director/Coach Protocol checklist as approved through the Supplemental Contract Committee.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

9. **STANDING COMMITTEE REPORT**

Joint Vocational School
Athletic Counsel
Legislative Liaison
Endowment Fund
S.A.L.T.
Finance

10. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME:** _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

1) _____ Appointment;
2) ___X___ Employment;
3) ____ Dismissal;
4) ____ Discipline;
5) ____ Promotion;
6) ____ Demotion;
7) ____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____________ p.m.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

11. ADJOURNMENT

Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

Next Regular Meeting: May 22, 2017 at Administration Center at 5:30 P.M.