

# Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road  
Sheffield, OH 44054

July 25, 2017

5:30 P.M. Regular Meeting w/Addendum

BMS/BHS Media Center

Mrs. Pat Czech, Member  
Mrs. Amy DeLuca, President  
Mrs. Sandra Jensen, Member  
Mrs. Sheila Lopez, Vice President  
Mrs. Lisa Miller, Member  
Mr. Michael F. Cook, Superintendent  
Mr. Michael A. Pissini, Treasurer



**INSPIRE ~ EXCITE ~ EDUCATE**



## **NOTICE TO THE PUBLIC**

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting in order to allow time to thoroughly study your input.

## **DISTRICT GOALS**

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some sort of two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



**Regular Meeting**

1. **ROLL CALL**

*"Notice of this meeting was given in accordance with the provisions of Policy 1.450 of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act."*

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

Pledge of Allegiance

4. **INFORMATIONAL ITEMS**

Retiree Recognition

Carolyn Beckett  
Brian Behrendt  
Dawn Bodnar  
Kathleen Eckenrode  
Debra Farkas  
Alan Livchak  
Ellen Sheets  
Kathleen Thomason

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

*"In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting."*

*Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of the majority of the Board, present and voting."*



7. **APPROVAL OF THE AGENDA**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting– June 26, 2017**

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

C. **PAYMENT OF BILLS AND FINANCIAL STATEMENTS**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed bills and financial statements.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

D. **DELEGATE/ALTERNATE TO CAPITAL CONFERENCE**

It is recommended that the Sheffield-Sheffield Lake Board of Education elect a delegate and an alternate to attend the OSBA Conference in November 2017.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

E. **RESOLUTION TO SUBMIT ADDITIONAL TAX LEVY FOR CURRENT EXPENSES**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached resolution to submit additional levy.

The Board of Education of Sheffield-Sheffield Lake City School District, Ohio, met on July 25, 2017, commencing at 5:30 p.m., at the Board of Education Conference Room, 1824 Harris Road, Sheffield Village, Ohio, with the following members present:



Pat Czech

Amy DeLuca

Sandra Jensen

Sheila Lopez

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

\_\_\_\_\_ moved the adoption of the following resolution:

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION SUBMITTING THE QUESTION OF AN ADDITIONAL TAX LEVY FOR THE PURPOSE OF CURRENT EXPENSES TO THE ELECTORS OF THE SHEFFIELD-SHEFFIELD LAKE CITY SCHOOL DISTRICT, PURSUANT TO SECTION 5705.21 OF THE REVISED CODE.**

**WHEREAS**, on June 26, 2017, this Board adopted a resolution, pursuant to Section 5705.03(B) of the Revised Code, declaring it necessary to levy an additional 1.5-mill tax levy for a continuing period of time and requesting the Lorain County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by that levy; and

**WHEREAS**, the Lorain County Auditor subsequently certified that the total tax valuation of the District is \$308,053,270, and that the estimated property tax revenue to be produced by that 1.5-mill additional levy would be \$462,080 annually during the life of the levy, assuming the tax valuation remains constant throughout the life of the levy;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Sheffield-Sheffield Lake City School District, County of Lorain, State of Ohio, two-thirds of all members concurring, that:

**Section 1.** It is hereby found, determined and declared that the amount of taxes which may be raised by the Board of Education of the Sheffield-Sheffield Lake City School District within the ten-mill limitation on the current tax duplicate will be insufficient to provide an adequate amount for the necessary requirements of this School District, and that it is necessary to levy a tax in excess of such limitation for the purpose of current expenses in the amount of 1.5 mills for a continuing period of time.

**Section 2.** The question of an additional 1.5-mill tax levy for the purpose of current expenses for a continuing period of time, beginning with the tax list and duplicate for the year 2017, the proceeds of which levy first would be available to this Board in calendar year 2018, shall be submitted under the provisions of Section 5705.21 of the Revised Code to the electors of the Sheffield-Sheffield Lake City School District at an election to be held therein on November 7, 2017, as authorized by law, and that election shall be held at the regular places of voting in this District as established by the Board of Elections of Lorain County, or otherwise, within the times provided by law and shall be conducted, canvassed and certified in the manner provided by law.

**Section 3.** The form of the ballot to be cast at the election on the question of this tax levy shall be substantially as follows:



PROPOSED TAX LEVY  
SHEFFIELD-SHEFFIELD LAKE CITY SCHOOL DISTRICT

A majority affirmative vote is necessary for passage.

An additional tax for the benefit of the Sheffield-Sheffield Lake City School District for the purpose of current expenses at a rate not exceeding 1.5 mills for each one dollar of valuation, which amounts to 15 cents for each one hundred dollars of valuation, for a continuing period of time, commencing in 2017, first due in calendar year 2018.

	FOR THE TAX LEVY
	AGAINST THE TAX LEVY

**Section 4.** The Treasurer of this Board is hereby authorized and directed to give or cause to be given notice of said election as provided by law.

**Section 5.** The Treasurer is hereby directed to certify a copy of this resolution and deliver it and any and all other necessary documents to the Board of Elections of Lorain County, Ohio, not later than the close of business on August 9, 2017.

**Section 6.** It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

**Section 7.** This resolution shall be in full force and effect from and immediately upon its adoption.

\_\_\_\_\_ seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TREASURER'S CERTIFICATION**

The above is a true and correct extract from the minutes of the meeting of the Board of Education of Sheffield-Sheffield Lake City School District, Ohio, held on the date and at the time and place shown



above, and showing the adoption of the resolution hereinabove set forth. Written notice of the time and place of that meeting was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purposes of that special meeting, was, at least twenty-four (24) hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of special meetings pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: July 25, 2017

---

Treasurer, Board of Education  
Sheffield-Shffield Lake City School District, Ohio

NOTICE OF ELECTION OF TAX LEVY  
IN EXCESS OF THE TEN-MILL LIMITATION  
FOR THE SHEFFIELD-SHEFFIELD LAKE CITY SCHOOL DISTRICT

Notice is hereby given that, in pursuance of resolutions of the Board of Education of the Sheffield-Shffield Lake City School District, Ohio, adopted on June 26, 2017, and July 25, 2017, there will be submitted to the electors of that School District at an election to be held in the School District at the regular places of voting therein, on Tuesday, November 7, 2017, the question of levying a tax in excess of the ten-mill limitation for the benefit of the Sheffield-Shffield Lake City School District for the purpose of current expenses at a rate not exceeding 1.5 mills for each one dollar of valuation, which amounts to 15 cents for each one hundred dollars of valuation, for a continuing period of time. Said tax constitutes an additional 1.5-mill levy. If a majority of the voters voting thereon vote in favor thereof, said levy will be first placed on the tax list and duplicate in December 2017 for first collection in calendar year 2018.

The polls for said election will be open at 5:30 o'clock, a.m., and will remain open until 7:30 o'clock, p.m., of said day.

By order of the Board of Elections of Lorain County, Ohio.

Dated: \_\_\_\_\_, 2017

---

Director of Elections  
County of Lorain, Ohio

**INSTRUCTIONS TO PRINTER:**

Publish in a newspaper of general circulation in the Sheffield-Shffield Lake City School District once a week for two consecutive weeks on the same day of each week, the first insertion being on or before October 24, 2017, or as provided in Section 7.16 of the Revised Code. The purpose of the levy may be emphasized by capitals or bold face type, but such emphasis is not required by



law. Such newspaper must be of general circulation within the meaning of Section 7.12 of the Revised Code.

**NOTICE TO BOARD OF ELECTIONS:**

If the Board of Elections operates and maintains a web site, then the Board of Elections must also post this notice on its web site for 30 days prior to the election.

**Receipt of Director of Elections**

I acknowledge receipt of the following materials from the Board of Education of the Sheffield-Sheffield Lake City School District on the date of this Receipt shown below: (i) certified copies of resolutions adopted by that Board on June 26, 2017, and July 25, 2017, declaring the necessity of and submitting to the electors of that School District at an election to be held on November 7, 2017, the question of an additional tax levy in the amount of 1.5 mills for a continuing period of time for the purpose of current expenses; (ii) a certificate of the Lorain County Auditor, dated July 12, 2017, as to the total tax valuation of the District and the estimated annual property tax revenue that would be produced annually by that additional levy; and (iii) suggested forms of notice of election and ballot language (the latter included in Section 3 of the resolution adopted on July 25, 2017) for that question.

Dated: \_\_\_\_\_, 2017

\_\_\_\_\_  
Director of Elections  
County of Lorain, Ohio

**Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_**

**F. RESOLUTION FOR TECH LEASE PURCHASE**

The Board of Education of the Sheffield-Sheffield Lake City School District met on July 25, 2017, commencing at 5:30 p.m., in the Board of Education Conference Room at the Administration Center, 1824 Harris Road, Sheffield Village, Ohio, with the following members present:

Pat Czech

Amy DeLuca

Sandra Jensen

Sheila Lopez



The Treasurer or the treasurer pro tempore, as the case may be, advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

\_\_\_\_\_ moved the adoption of the following resolution:

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE EXECUTION OF AN ADDITIONAL PROPERTY SCHEDULE TO AN EXISTING MASTER TAX-EXEMPT LEASE/PURCHASE AGREEMENT, BETWEEN KEY GOVERNMENT FINANCE, INC., AS LESSOR, AND THE BOARD, AS LESSEE, FOR THE LEASE AND EVENTUAL ACQUISITION OF COMPUTER HARDWARE AND SOFTWARE FOR INSTRUCTIONAL PURPOSES, AND RELATED MATTERS.**

**WHEREAS**, Section 3313.37 of the Ohio Revised Code provides that the board of education of a school district may enter into a lease-purchase agreement providing for the lease and eventual acquisition of computer hardware and software for instructional purposes for school district purposes; and

**WHEREAS**, this Board has previously entered into a Master Tax-Exempt Lease/Purchase Agreement, as amended by addenda, dated June 6, 2010 (the "Master Lease") between Key Government Finance, Inc., as lessor (the "Lessor"), and this Board, as lessee, and related schedules; and

**WHEREAS**, this Board has determined to provide for the leasing and eventual acquisition of computer hardware and software for instructional purposes, together with necessary appurtenances (the "Equipment"), by entering into Property Schedule No. 2 to the Master Lease (together with the Master Lease and collectively with any and all addenda, exhibits and attachments thereto, the "Lease"), between the Lessor and the Board, as lessee, a copy of which Lease has been filed with the Board; and

**WHEREAS**, the obligations of the Board under the Lease will be subject to annual appropriations by this Board;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Sheffield-Sheffield Lake City School District, County of Lorain, State of Ohio, that:

**Section 1.** It is hereby declared necessary and advantageous to the School District for the Board to enter into the Lease with the Lessor for the purpose of leasing and eventually acquiring the Equipment for School District purposes.

**Section 2.** The Treasurer is hereby authorized to negotiate the terms for and to sign and deliver, in the name of and on behalf of the School District, the Lease in substantially the form as now on file with this Board, with such changes not inconsistent with this Resolution and not substantially adverse to the School District that are approved on behalf of this Board by the Treasurer and President or Vice President of the Board, all of which shall be conclusively evidenced by the signing of the Lease by the President or Vice President of the Board and Treasurer; provided that the aggregate principal components of the rental payments due under the Lease shall not exceed \$107,850, the interest component of those rental payments shall accrue at an annual rate not in excess of 3.39%, the Lease term shall consist of a series of terms ending at the end of the School District's fiscal year and subject to renewal at the option of the School District upon the appropriation of funds to pay rental payments due under the Lease during the following renewal term,



and the final renewal term of the Lease shall end not later than three years from the commencement date of the Lease; provided that the principal components of the rental payments shall be subject to prepayment at any time, in whole, but not in part, at a prepayment price equal to the aggregate amount of the outstanding principal components together with all accrued and unpaid interest and a prepayment premium of 3.00% of the outstanding principal amount, as set forth in the Lease. The Treasurer, Superintendent of Schools and President and Vice President of the Board are further authorized to sign any certifications, financing statements, escrow agreements, documents, and instruments, and to take such other actions, as are desirable, advisable, necessary or appropriate to consummate the transactions contemplated by this Resolution and the Lease.

**Section 3.** The funds necessary to make any rental payments due and to meet any other obligations of the Board or the School District under the Lease during the current fiscal year have been appropriated and shall be used for that purpose. Any moneys received by the School District in consideration for entering into the Lease shall be paid into the proper fund or funds, and those moneys are hereby appropriated and shall be used for the purpose for which the Lease is authorized.

**Section 4.** This Board covenants that, to the extent within its powers and control, it will use, and will restrict the use and investment of, any proceeds of the Lease ("Lease Proceeds") in such manner and to such extent as may be necessary so that (a) the Lease will not (i) constitute a private activity bond or arbitrage bond under Sections 141 or 148 of the Code, as amended, or (ii) be treated other than as bonds to which Section 103(a) of the Code applies, and (b) the interest components of the rental payments due under the Lease ("Interest") will not be treated as a preference item under Section 57 of the Code.

This Board further covenants, to the extent within its powers and control, (a) that it will take or cause to be taken such actions as may be required of it for the Interest to be and remain excluded from gross income for federal income tax purposes, (b) that it will not take or authorize to be taken any actions that would adversely affect that exclusion, and (c) that it, or persons acting for it, will, among other acts of compliance, (i) apply the Lease Proceeds to the governmental purpose of the Lease, (ii) restrict the yield on investment property acquired with the Lease Proceeds, (iii) make timely and adequate rebate payments to the federal government if required to do so, (iv) maintain books and records and make calculations and reports, and (v) refrain from certain uses of Lease Proceeds and, as applicable, of the Equipment, all in such manner and to the extent necessary to assure such exclusion of that Interest under the Code.

The Treasurer, as the fiscal officer, is hereby authorized (a) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the Board or the School District with respect to the Lease as the Board or the School District is permitted or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in Section 148(f)(4)(C) of the Code or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Lease or Interest or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments of penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (b) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the Board or the School District, as may be appropriate to assure the exclusion of Interest from gross income and the intended tax status of the Lease, (c) to designate the School District's obligations to pay Base Rent under the Lease as "qualified tax-exempt obligations" if such designation is applicable and desirable, and (d) to give one or more appropriate certificates of the Board, for inclusion in the transcript of proceedings for the Lease, setting forth the reasonable expectations of the Board regarding the amount and



use of all the proceeds of the Lease, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the Interest and the tax status of the Lease.

**Section 5.** This Board hereby finds and determines that the Equipment is essential to the School District’s operations and serves an essential governmental function of the School District and that the Equipment will be used solely for essential governmental functions and not for private business use.

**Section 6.** This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted, in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law

**Section 7.** This Resolution shall be in full force and effect from and immediately upon its adoption.

\_\_\_\_\_ seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

**Pat Czech** - \_\_\_\_\_      **Amy DeLuca** - \_\_\_\_\_  
**Sandra Jensen** - \_\_\_\_\_      **Sheila Lopez**

**TREASURER’S CERTIFICATION**

The above is a true and correct extract from the minutes of the meeting of the Board of Education of the Sheffield-Sheffield Lake City School District held on the date and at the time and place shown above, and showing the adoption of the resolution hereinabove set forth. Written notice of the time and place of that meeting was served personally upon, or actually received by, each Board member at least two days in advance of such meeting; and notice of the time, place and purposes of that meeting, was, at least 24 hours in advance of the time of such meeting, given to and received by all news media that had heretofore requested notification of such meeting pursuant to Section 121.22 of the Revised Code and the procedures established by the Board for that purpose.

Dated: July 25, 2017

\_\_\_\_\_  
Treasurer  
Board of Education of the Sheffield-Sheffield Lake  
City School District, Ohio

**Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_**

**G. RESOLUTION TO WITHDRAW AS A MEMBER OF CONNECT**

The Board of Education of the Sheffield-Sheffield Lake City School District, Sheffield, Ohio, met in regular session on the 25th day of July, 2017, at the offices of said Board with the following members present:



Pat Czech

Amy DeLuca

Sandra Jensen

Sheila Lopez

The Treasurer advised the Board that the notice requirements of O.R.C. §121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

\_\_\_\_\_ moved the adoption of the following resolution:

**WHEREAS**, the Board is currently a member of Connect;

**WHEREAS**, the Board desires to withdraw from its membership in Connect and terminate all services, effective June 30, 2019;

**WHEREAS**, pursuant to Section 4 of the Agreement for Membership in Connect, a member may withdraw as a member of connect by "having its governing body adopt a resolution to withdraw", and "providing Connect's Board of Directors with written notice of its intent to withdraw at least sixty (60) [days] prior to its withdrawal date".

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Sheffield-Sheffield Lake City School District, Sheffield, Ohio, that:

**Section 1:**The Board hereby determines and declares its intent to withdraw from its membership in Connect effective June 30, 2019.

**Section 2:**The Treasurer is hereby authorized and directed to provide Connect's Board of Directors with written notice of the Board's intent to withdraw from Connect, along with a copy of this resolution, on or before May 1, 2019.

**Section 3:**It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with law.

\_\_\_\_\_ seconded the Motion and upon roll call, the vote resulted as follows:

Pat Czech - \_\_\_\_\_

Amy DeLuca - \_\_\_\_\_

Sandra Jensen - \_\_\_\_\_

Sheila Lopez - \_\_\_\_\_

Motion passed and adopted this 25<sup>th</sup> day of July, 2017.



\_\_\_\_\_  
President, Board of Education

ATTEST:

\_\_\_\_\_  
Treasurer

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

H. PARENT TRANSPORTATION PAYMENT IN LIEU

It is recommended that the Sheffield-Shield Lake Board of Education approve the following parent transportation “payment in lieu”.

**WHEREAS** this Board does determine that the students listed below are legally entitled to transportation; and

**WHEREAS** the State Board of Education approved alternatives to Board owned buses are not reasonable available; now, therefore

**BE IT RESOLVED** that this Board of Education does approve “payment in lieu” contracts for the following students, payable to the parent or guardian.

<u>PARENT/GUARDIAN</u>	<u>STUDENT</u>	<u>GRADE</u>	<u>SCHOOL</u>
Amelia Abuabsa	Fatima	9	Magnificat HS
Catherine Brewer	Noah	9	Messiah Lutheran
Catherine Brewer	Abigail	12	Lutheran West
Catherine Brewer	Esther Hui	11	Lutheran West
Ashleigh Byrd	Riley	2	Elyria Community
Stephanie Davis	Grace	12	St. Joseph Academy
M/M David Gray	Owen	11	St. Edward HS
Mary Pokrywka	Richie	8	St. Bernadette
Mary Pokrywka	Joey	4	St. Bernadette
M/M David Layne	Sebastiano	10	Holy Name
Christina Soper	Richard	10	Albert Einstein Academy
Christina Soper	Victoria	7	Albert Einstein Academy
Christina Soper	Alexander	5	Albert Einstein Academy
Danielle Stanaczyk	Carter	5	Bethany Lutheran
Danielle Stanaczyk	Ethan	7	Bethany Lutheran
Danielle Stanaczyk	Noah	K	Bethany Lutheran

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



9. **SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/RETIREMENTS**

1. It is recommended that the Sheffield-Shield Lake Board of Education honor the following employee(s) request.
  - a. **Terri Craig**, resign from 2.5 hour server position, Knollwood Elementary School, effective August 22, 2017.
  - b. **Alan Livchak**, 8-hour cleaner, Knollwood Elementary School, effective August 1, 2017, for the purpose of retirement.

**Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_**

**CERTIFIED**

1. It is recommended that the Sheffield-Shield Lake Board of Education approve the following certified personnel for the 2017 Kindergarten Kick Start Program.
  - a. **Janine Defevere-Waters**, Kindergarten Kickstart teacher (special education), \$ 1553.74.
  - b. **Meghan Johnson**, Kindergarten Kickstart teacher, \$ 1553.74.
  - c. **Kelly Zana**, Kindergarten Kickstart teacher, \$ 1553.74.

**Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_**

**CLASSIFIED**

1. It is recommended that the Sheffield-Shield Lake Board of Education approve the following classified personnel per the Negotiated Agreement and contingent upon successful completion of all payroll requirements.
  - a. **Michele Arra**, BHS Secretary, 8 hours per day, 215 days (includes 10 holidays), Step 6, \$ 16.49 per hour, effective August 1, 2017.

**Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_**

- b. **Brad DeLuca**, BIS Secretary, 8 hours per day, 215 days (includes 10 holidays), Step 6, \$ 16.49 per hour, effective August 1, 2017.



Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

- c. **Ashley Martin**, BIS Secretary, 8 hours per day, 215 days (includes 10 holidays), Step 6, \$ 16.49 per hour, effective August 1, 2017.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

- d. **Maria Snider**, Bus Driver, 4 hours per day, 181 days per year plus 8 holidays, Step 1, \$ 16.48 per hour, effective August 23, 2017.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

- e. **Candice Zilch**, Bus Driver, 4 hours per day, 181 days per year plus 8 holidays, Step 1, \$ 16.48 per hour, effective August 23, 2017.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**CLASSIFIED SUBSTITUTE**

- 1. It is recommended that the Sheffield- Sheffield Lake Board of Education approve the following classified personnel contingent upon completion of all payroll requirements and current certifications.

- a. **Jordan Fisher**, Classified Substitute, \$ 10.00 per hour, effective immediately.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**SUPPLEMENTAL**

- 1. It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract to the following personnel effective for the 2017-18 school year/season contingent upon successful completion of all payroll requirements and current certifications.

- a. **Larry Hice**, Volunteer BHS Assistant Football Coach, at no cost to the district.
- b. **John Rosser**, BHS Football Coach, Class II, Step 2, \$ 4757.00.
- c. **Kelly Zana**, BHS Assistant Cheerleading Coach, Class V, Step 0, \$ \$ 2467.00.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_



**PARENT/COMMUNITY VOLUNTEER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district for the 2017-18 school year/season.
  - a. **Ezekiel Pauloski**, Parent/Community/Band Volunteer, at no cost to the district, effective July 26, 2017.
  - b. **Melanie Stoll**, Parent/Community/Band Volunteer, at no cost to the district, effective July 26, 2017.
  - c. **Jordan Stutzman**, Parent/Community/Band Volunteer, at no cost to the district, effective July 26, 2017.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

**C. OTHER**

1. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **EDUCATIONAL ALTERNATIVES PURCHASE SERVICE CONTRACT** for the 2017-18 school year which provides separate school facility placements and student transportation for selected students with disabilities.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

2. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **INTERAGENCY SERVICE AGREEMENT, LORAIN COUNTY** for the period of July 1, 2017 through June 30, 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

3. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **SERVICE AGREEMENT FOR "PROJECT SEARCH"** for the period of July 1, 2017 through June 30, 2018.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_

4. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached contract for **GRIFFITH PAVING, INC.**, in the amount of \$ 19,893.00 for the pavement of courtyard.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_





10. **STANDING COMMITTEE REPORT**

Joint Vocational School  
Athletic Counsel  
Legislative Liaison  
Endowment Fund  
S.A.L.T.  
Finance

11. **EXECUTIVE SESSION**

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME:** \_\_\_\_\_

**Pat Czech** \_\_\_\_\_ **Amy DeLuca** \_\_\_\_\_ **Sandra Jensen** \_\_\_\_\_ **Sheila Lopez** \_\_\_\_\_ **Lisa Miller** \_\_\_\_\_

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2)  Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7)  Compensation;

A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual ( unless public hearing requested )

B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the public interest.

C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.



- E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at \_\_\_\_\_ p.m.

**Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_**

12. **ADJOURNMENT**

Time: \_\_\_\_\_

**Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_**

Next Regular Meeting: August 14, 2017 at Administration Center at 5:30 P.M.



## **ADDENDUM TO THE AGENDA**

9. **SUPERINTENDENT'S BUSINESS**

**PARENT/COMMUNITY VOLUNTEER**

1. It is recommended that the Sheffield-Shield Lake Board of Education approve the following individual(s) to serve as volunteers at no cost to the district.
  - d. **Michael Scherry**, Parent/Community/Band/Robotics Volunteer, at no cost to the district, effective July 26, 2017.
  - e. **Benjamin Washburn**, Parent/Community/Band Volunteer, at no cost to the district, effective July 26, 2017.

Pat Czech \_\_\_\_\_ Amy DeLuca \_\_\_\_\_ Sandra Jensen \_\_\_\_\_ Sheila Lopez \_\_\_\_\_ Lisa Miller \_\_\_\_\_